



Citizens' Independent Transportation Trust Project Review Committee Minutes

5/28/2003

10:00 AM

Office of Public Transportation Management

150 West Flagler Street, Suite 2800

Miami, FL 33130

Meeting called by: LtCol Antonio
Colmenares, Chairman
at 10:10 am.

Attendees: Members:Thamara Labrousee, Rev. Ted Wilde, Mike Abrams, ex-officio
OPTM Staff:Danny Alvarez, Executive Director; Pepe Valdes, Chief of Staff;
Nestor Toledo, Executive Assistant; Patty David, Special Projects Coordinator;
Virginia Diaz, Special Assistant; Patrice Rosemond, Chief of Public
Involvement; Bob Pearsall, Chief Service Planning; Jose Galan, Assistant
Director, Public Works;Ovidio Rodriquez, Public Works, Mario Garcia,
System Planning-Public Works Dept; Bruce Libhaber, Assis tant County
Attorney; Alfredo Gonzalez, Chief of Staff Commissioner Barreiro, Hilda
Fernandez, Senior Aide Mayor's Office; Cliff Walters, Private Citizen.

----- Agenda Topics -----

Opening Remarks
Committee Procedures
Projects Review Procedures
Committee Members Remarks
PTP Project(s) Review and Analysis
Additional Projects
Citizens Remarks
OPTM/Other Agency Remarks
Closing Remarks
Adjournment

OPENING REMARKS

LtCol Colmenares welcomed and thanked members, staff and other guests for their attendance and asked everyone to formally introduce him or herself.

COMMITTEE PROCEDURES

LtCol Colmenares asked the members to review the agenda for approval. Rev. Wilde asked that the PRC responsibilities be discussed before the PRC procedures. A motion was made to approve the agenda, seconded by Thamara Labroussee and carried without dissent.

PROJECT REVIEW COMMITTEE RESPONSIBILITIES.

LtCol Colmenares addressed the two areas of responsibilities for the PRC Committee members. One is to review every project that will be funded by surtax monies. Once the committee has reviewed the project(s) it will make a recommendation to the CITT board at their monthly meetings for consideration. He proposed that the recommendation(s) take form in two ways. The first is to adopt the project as presented and forward to the CITT board for approval. Then the CITT board will either approve or amend the recommendation and submit it to the Board of County Commissioners for approval.

The committee does not have the mandate to disapprove any project, however it can ask the appropriate submitting entity (commissioner or municipality) for reconsideration of that particular project. The recommendation for reconsideration will be forwarded to the CITT board for approval or then submitted to the Board of County Commissioners for approval. That submitting agency should then come back to the PRC committee with a modification or a justification for the project. There are other areas the committee will address and incorporate in the bylaws in future meetings.

Rev. Wilde said he believes there are two different sets of projects that will need to be reviewed. The projects in the People's Transportation Plan (PTP) and then other projects those are not included in the PTP for consideration. He would request that if any changes or additions from the PTP are being considered that the committee be informed at the beginning stages

NEW PROJECT REQUEST FORMAT

LtCol Colmenares presented the new project format that he would like to utilize for approval for new projects. Rev. Wilde made a motion to approve the new project format with the understanding of future modifications, seconded by Thamara Labroussee and carried without dissent.

PROJECT REVIEW PROCEDURES

LtCol Colmenares said that the municipalities could spend their share of 20% on projects dealing with transportation. Bruce Libhaber discussed that while the members have the right and duty to monitor the municipalities' projects, municipalities do not need the approval of the CITT board to proceed as long they are using the monies as stated in the state statutes and

ordinance. However, it is within the discretion of the PRC committee and CITT to make recommendations for reconsideration on certain projects.

Rev. Wilde asked who determines what type of projects are being used for transportation and when do they need to present their project to the CITT board? Bruce Libhaber said it would be ultimately the Board of County Commissioners to approve.

LtCol Colmenares said the municipalities could proceed with their projects without the approval of the CITT board however he would like to view the project plans before they are implemented. Ultimately the Board of County Commissioners makes the final recommendations.

Bruce Libhaber said the municipalities do not need to bring a detailed plan of the project to the CITT board. Ms. Labrousee asked if the municipalities are required to have a plan prior to receiving the monies? Mr. Alvarez said that the municipalities are not required to have a project description unless they are using federal or state dollars for a project. In the inter-local agreement that each municipality must sign there are some requirements that they need to submit to the County. A Certification of Maintenance of Effort and a list of projects. The CITT board has the ability to review, audit and oversee those projects. In addition, the board can request periodic reports regarding the status of the projects.

Bruce Libhaber said the CITT does have the discretion to make changes and modifications to the PTP for approval by the Board of County Commissioners.

LtCol Colmenares requested a copy of each interlocal agreement and attachments received, which will give the committee visibility to review each project.

LtCol. Colmenares presented a PowerPoint presentation (attached). He mentioned that he had visited various project (80%) sites and outlined the projects he feels should be approved and those that need to be re-considered. A survey site visit is tentatively scheduled for the other committee members on June 12, 2002 at 9:00 am to 1:00 pm.

He said once the project survey has been completed and the members have had a chance to review those projects he would like to work from the charts he created to make recommendations to the CITT board. The PTP has already been approved by the citizens of Miami-Dade County. Therefore, the only way to make a recommendation is for the CITT to ask the Board of County Commissioners to amend the ordinance.

LtCol. Colmenares briefly talked about the Bus Improvements PTP Group 1 and requested for additional information regarding the number of support personnel, pull out bays, grid system, bus shelters and signage be provided to the committee before the next scheduled meeting. In addition, he requested that the department of Public Works provide the additional information needed for Major Highway and Road Improvements PTP Group 3.

Commissioner Seijas has already asked for a modification to the PTP on a project she did not approve in her district.

He asked the members to review the projects and the format before the next PRC Committee meeting. He suggested having the next meeting on Tuesday, June 17, 2003 at 10:00 a.m., in

order to be able to make recommendations at the next CITT Board meeting scheduled for Monday, June 23, 2003 at 9:00 a.m. Members present agreed.

LtCol Colmenares said that the PTP is the priority and additional projects will be reviewed separately with respect to municipalities' submissions.

LtCol Colmenares asked that the format to review new projects for municipalities be used and asked Bruce Libhaber for his opinion. Mr. Libhaber responded it is the discretion of the committee. However, it may be difficult to review beforehand since the committee does not have the authority to reject any projects. But the committee can monitor and audit those projects.

Danny Alvarez suggested that the CITT Board provide the Board of County Commissioners with a justification for modifying or deleting new projects. The justification should be addressed and presented to the PRC committee and forwarded to the CITT Board before forwarding to the BCC.

CLOSING REMARKS

None.

ADJOURNMENT

There being no further business the meeting adjourned at 11:57 a.m.